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The Avenue Primary School, The Avenue,
Nunthorpe, Middlesbrough, TS7 0AG

Child and Parent/Carer Acceptable User Agreement

Dear Parent/Guardian

As part of the school's development of computing skills, we offer pupils supervised access to the internet throughout the school day as part of our engaging curriculum.

Before being allowed to use the internet, all pupils must obtain parental permission first.

I enclose a copy of the child and adult Acceptable User Agreements that we operate at The Avenue. Could you please take the time to read through the agreement with your child to ensure that they fully understand how to be safe online and the rules that we operate at school.

I would then be very grateful if you could please sign and return the last page to the office.

Yours sincerely

Mrs E Watson
Head Teacher

Child Acceptable User Agreement



The Avenue Primary School

SMART Rules for Responsible Use of Technology



**The school has installed computers and Internet access to help our learning.
These rules will keep everyone safe and help us to be fair to others.**

- I will only use school computers for school work.
- I will only use the internet when my teacher has given me permission.
- I will always be polite when using the internet or email.
- I will not download files or bring in disks or USB memory sticks from outside the school unless I have been given permission.
- I will NEVER give out my address or telephone number to any other internet user.
- I will only send email that my teacher has approved so that they can be sure I am kept safe.
- If I am uncomfortable or upset by anything I discover on the internet, I will report it to an adult immediately.
- I will only use search engines that my teacher has approved.
- I understand how old I have to be to use social media such as Facebook.
- I understand that if I fail to keep these rules, I will not be allowed to use the internet in school.

Parent/Guardian Acceptable User Agreement

This policy relates to use of all technologies including mobile phones, tablets and online services such as learning platforms and online communications.

This Acceptable Use Agreement is intended to ensure:

- You are aware of what the school is doing to help your child become a responsible user of technology and stay safe at school.
- You are aware of the importance of e-safety and are able to support your child with keeping safe and behaving well online at home.

The school will aim to ensure your child has good, safe access to ICT technology for learning and, in return, expects your child to use the equipment responsibly.

Content

- The school takes every reasonable precaution, including monitoring and filtering systems, to ensure that your child is safe when they use technology at school. The school cannot be held responsible for the nature and content of all materials that are accessible using technology as security systems cannot protect against everything. We teach children about the risks of using technology and how to keep themselves safe.
- We only allow children to use age appropriate web sites in school as using sites for older users can increase the risks to them. This includes social networking sites like Facebook, where the terms and conditions require users to be 13. We appreciate that some parents may allow their children to use sites that they are not old enough for at home. If this is the case, then you will need monitor their use and deal with any issues that arise from this.
- We prevent the use of age-inappropriate online gaming sites in school as these can contain adult content and also enable adults to make contact with children online.

Contact

- School policy requires that staff do not make contact with parents or children through social networking sites or personal e-mail addresses but only through agreed school systems. This being the case, we hope you will respect this by not requesting to be friends with staff on social networking sites and will understand if staff refuse any friend requests that are made.
- We limit the ability of children to contact each other online in school and use only tools where contact can be limited to others in our school community.

Conduct

- Your child is expected to behave well online as they are expected to during all other school activities.
- Your child will be asked to sign an Acceptable Use Agreement which sets out clear expectations of behaviour when working online. We hope you will talk to your child about this.
- Bullying is not tolerated in any form and this includes online (cyber-bullying). Any instances of this will be dealt with as detailed in our Anti-Bullying Policy.
- Your child will be taught about online safety and how to keep safe when using technology.
- They should only use their own log in for systems and to keep their details private. Your child is responsible for anything their log in is used for.
- Your child's use of ICT in school will be monitored and we will contact you if we have e-safety concerns.
- **Parents/carers will ensure they have read the school's Social Media Policy, which can be found on the school's website along with lots of additional e-safety information.**

Taking Digital Film and Images

- Children and staff may use digital devices to record learning activities. These images may be used in lessons or to celebrate success through being published in newsletters, on the school website, Twitter account or occasionally in the public media.
- The school will comply with the General Data Protection Regulation and ask your permission, through this policy, before taking images. We will also ensure that when images are published the young people cannot be identified by the use of their names.
- In line with guidance from the Information Commissioner's Office, parents/carers may take videos and digital images of their children at school events for their own personal use as this is not covered by General Data Protection Regulation. These images must not be published or made available on social networking site in order to protect other children and respect privacy. Parents/carers should also not comment on any activities involving other pupils in the digital/video images.

Problems

- Any issues you are made aware of with use of technology in school should be reported immediately to a child's teacher so that appropriate steps can be taken.
- If your child does not behave appropriately online, then the school will take steps to deal with this as with any other issue with behaviour.
- You are obviously responsible for your child's safety online when at home and we would hope you will be discussing e-safety with your child and monitoring their use of computers and mobile phones.
- If there is an issue occurring outside school that it may be helpful for us to be aware of, then please let your child's teacher know.

Permission Form

We kindly request that you sign the permission form below **to show your support of the school** in helping to keep your child safe. By signing this form you are agreeing that:

- Your child can use online services and technology at school to further aid and enhance their learning.
- You have read and discussed the rules with your child.
- You understand the rules that your child should be following when using electronic devices and software in school (this also applies to their use of their mobile phone).
- You understand your wider commitment to e-safety and responsible use of the internet.
- You have completed the image consent form.

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Pupil Agreement.

I have seen and had explained our school's Acceptable Internet Use Policy rules. I understand that these rules are to protect me and other users of the school's computers and the Internet. I agree to follow these rules (child-friendly copies will be displayed in each classroom).

Signed:

Date:

Parent/Guardian's consent for Internet use.

I have read and understood the school's Acceptable User Policy and give permission for my child to access the Internet. I understand that the school will use a combination of filtering and supervision to ensure that pupils cannot access inappropriate materials. I understand that the school cannot be held responsible for the nature and content of materials accessed through the Internet. I agree that the school is not liable for any damages arising from use of the Internet facilities. I understand that pupils will be held accountable for their own actions. I also understand that some materials on the internet may be objectionable and I accept responsibility for setting standards for my daughter or son to follow when selecting, sharing and exploring information and media.

Signed:

Date:

Parent/Guardian's consent for publication of work and photographs on the school's web site/Facebook page / Twitter account/DoJo.

I agree that, if selected, my child's work may form part of the school website/ Facebook page / Twitter account.

I also agree that photographs that include my child may be added to the site/account. I understand that such photographs will be of general school activities rather than of individual children. Children's full names will not be used on photographs but may be used on examples of their work.

Signed:

Date: